



- *Program for Senior Managers in Government*
- *Program for Senior Executive Fellows*

**John F. Kennedy School Of Government
HARVARD UNIVERSITY**

APPLICATION FOR ADMISSION

Please indicate to which session you are applying:

- | | |
|--|--|
| <input type="checkbox"/> Program for Senior Managers
Executive in Government(SMG) | <input type="checkbox"/> Program for Senior
Fellows (SEF) |
|--|--|

July 27 - August 15, 1997
Program fee: \$8,500
Application deadline:
May 1, 1997

September 29 - November 21, 1997
Program fee: \$18,700
Application deadline:
February 3, 1997

Name of Applicant:

Last	First	Middle
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Title or position:_____

Organization: _____

APPLICATION INSTRUCTIONS:

1. Make sure you have indicated (above) to which program you are applying.
2. Please type in your application information.
3. Please provide all information requested on all four pages of the application and sign it at the bottom of page 4.
4. Fill in your name at the top of the sponsorship endorsement and give it to your sponsor to complete and sign.
The Admissions Committee will not consider your application until both portions have been received.

Department of the Army applicants MUST submit through their chain of command to the Office of the Assistant Secretary of the Army (Manpower and Reserve Affairs), Central Program Operations Division, ACTEDS Management Branch, 200 Stovall St., Alexandria, Virginia 22332-0310.

Note: After a class arrives at the school, this page of non-confidential information will be reproduced and distributed to the entire class.
PLEASE TYPE

Full Name _____ Name you wish to be called _____

Title or Position _____

Organization _____

Office Address _____

City _____ State _____ Country _____ Zip Code _____

Work Phone: (____) _____ Fax: _____ Home Phone: (____) _____

Home Address: _____

City _____ State _____ Country _____ Zip Code _____

E-Mail Address _____

In the space provided, please describe your organization in terms of annual operating budget, functions or services provided, number of employees, etc.

Describe your specific duties and responsibilities within the organization.

Describe your career to date and personal history.

List your recreational interests and hobbies.

APPLICANT INFORMATION: Confidential, for use by the Admission Committee

Current grade or rank (where applicable) _____ Current Salary _____

Please provide below a brief employment history in reverse chronological order, starting with present position. If all your work has been in the same organization, please list major promotions.

Name of Organization	Title or Position	Dates From:	To:
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Formal education, including management training courses.

School or Institution	Degree or Program Title
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Please describe briefly two of the most challenging managerial problems you face on your job.

(continue on reverse side)

Please describe what you see as future role in the organization and where you envision you will be in five years.

In what ways do you expect your background, experience and capabilities to contribute to classroom and study group discussions?

[☐] Please check if you wish to be considered for a Kodak Fellowship for House/Senate participants in the SMG Program.

Signature of Applicant

Date

This application will not be considered by the Admissions Committee until a signed application and a sponsorship endorsement are received by the program office. Please have your sponsor complete the attached forms and send it to the Director, SMG and SEF Programs, John F. Kennedy School of Government, Harvard University, 79 John F. Kennedy Street, Cambridge, MA 02138

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